



March 16, 2011  
MEETING MINUTES  
Approved - with revisions

In Attendance: Bob Watts, Chairman, Hal Harper, Member, Don Carlson, Member, Matt Brown, Authority Administrator, C. Neri, Assistant Township Treasurer, Paul Ruffini, ARRO Consulting, Inc.

Call to Order

B. Watts, Chairman called the meeting to order at 7:33PM.

Approval of Minutes

D. Carlson moved, seconded by H. Harper, to approve the minutes of the February 16, 2011 Authority meeting as written. It was so moved.

Approval of Payments

After a few questions regarding invoices, D. Carlson moved, seconded by H. Harper to approve the payments, the balance sheet and the statement of revenue and expenses for March 2011 as submitted. It was so moved.

Authority Administration Reports

M. Brown referenced the Clean Water, Inc. monthly report, the ARRO Consulting, Inc. monthly report and the report of the Authority Administrator. He noted that all systems are generally operating well and within parameters. He noted the new discharge permit had been issued by PADEP, an ammonia violation at Lakeridge, the status of repairs to leaking manholes in Lakeridge, the status of the 2010 Chapter 94 Reports, and the status of the two capital projects currently underway for the Authority – the odor control system installation at the Route 100 WWTF and the equalization tank replacement at Eaglepointe. He discussed the results of a meeting with PADEP regarding the fine for foaming in the aeration basin at the Eaglepointe WWTF dating back to February 2010. M. Brown noted the meeting was positive overall and PADEP was open to negotiating the \$8,500 fine. However, it was apparent at the meeting that although the Authority felt no fine should have been levied, it was not going to go away without some payment. He shared that one of PADEP's concerns was the condition of the aeration basin and that he authorized the Operator to drain the basin and have it inspected and the basin was in very good condition. PADEP asked that an evaluation of the structural integrity of the aeration basin and of the operability of the plant be done as part of the response by the Authority to the fine. M. Brown requested permission to negotiate on behalf of the Authority a fine payment not to exceed \$2,500. He stated he felt with the other work requested by PADEP that this was a reasonable figure. D. Carlson provided some guidance as to how he believed M. Brown should approach PADEP in the negotiations. M. Brown agreed. D. Carlson moved, seconded by H. Harper to authorize M. Brown to negotiate as stated. It was so moved.

Following a brief discussion on other items in the reports, D. Carlson moved, seconded by H. Harper to accept the report monthly reports of Clean Water, Inc., ARRO Consulting, Inc. and the Authority Administrator. It was so moved.

#### Open Session

No public was in attendance and further comments offered.

#### New Business

M. Brown noted the draft Capitalization Policy that was in the Authority's packet. He stated this followed guidelines provided by the Municipal Authorities Act and was consistent with the township Policy. H. Harper moved, seconded by B. Watts to accept the policy as drafted. It was so moved. A copy of the policy is to be kept in the Authority Administration book in the Township office.

A discussion of topics for the meeting of the Joint Boards and Commissions with the Township Supervisors took place. It was agreed that any topics the Board had should be forwarded to M. Brown and G. Jonik.

Next meeting date: April 20, 2011, 7:30 PM.

#### Adjournment

There being no further business to discuss, the meeting was adjourned at 8:10 PM.

Respectfully submitted,

Matthew Brown, P.E.  
Authority Administrator